

# DATA PROTECTION

Believe Change Management Consultancy Limited/ Believe Consulting only collects data in respect of data subjects (whether individual or corporate) which is volunteered by those data subjects in the ordinary course of Believe Consulting/ Believe Change Management Consultancy Limited business relationship with that data subject.

The data so collected is retained by Believe Consulting/ Believe Change Management Consultancy Limited in its internal records and is not passed to any third party. Only individuals within Believe Change Management Consultancy Limited / Believe Consulting organisation have access to such collected data and they are subject to contractual restrictions on the use of such data. Those restrictions impose a prohibition on such data being passed outside Believe Change Management Consultancy Limited/ Believe Consulting. Believe Change Management Consultancy Limited/ Believe Consulting have systems in place in connection with all such data that allow full recovery in the event of data being lost, corrupted or compromised in any way.

Believe Change Management Consultancy Limited/ Believe Consulting acknowledge the right of all data subjects to request that data so collected be modified, erased, reduced or corrected.

Data subjects must accept that where Believe Change Management Consultancy Limited/ Believe Consulting erases their data pursuant to such request Believe Change Management Consultancy Limited/ Believe Consulting will be prevented from continuing to have a business relationship with that data subject.